

# Meet Safely – The Wychwood Way





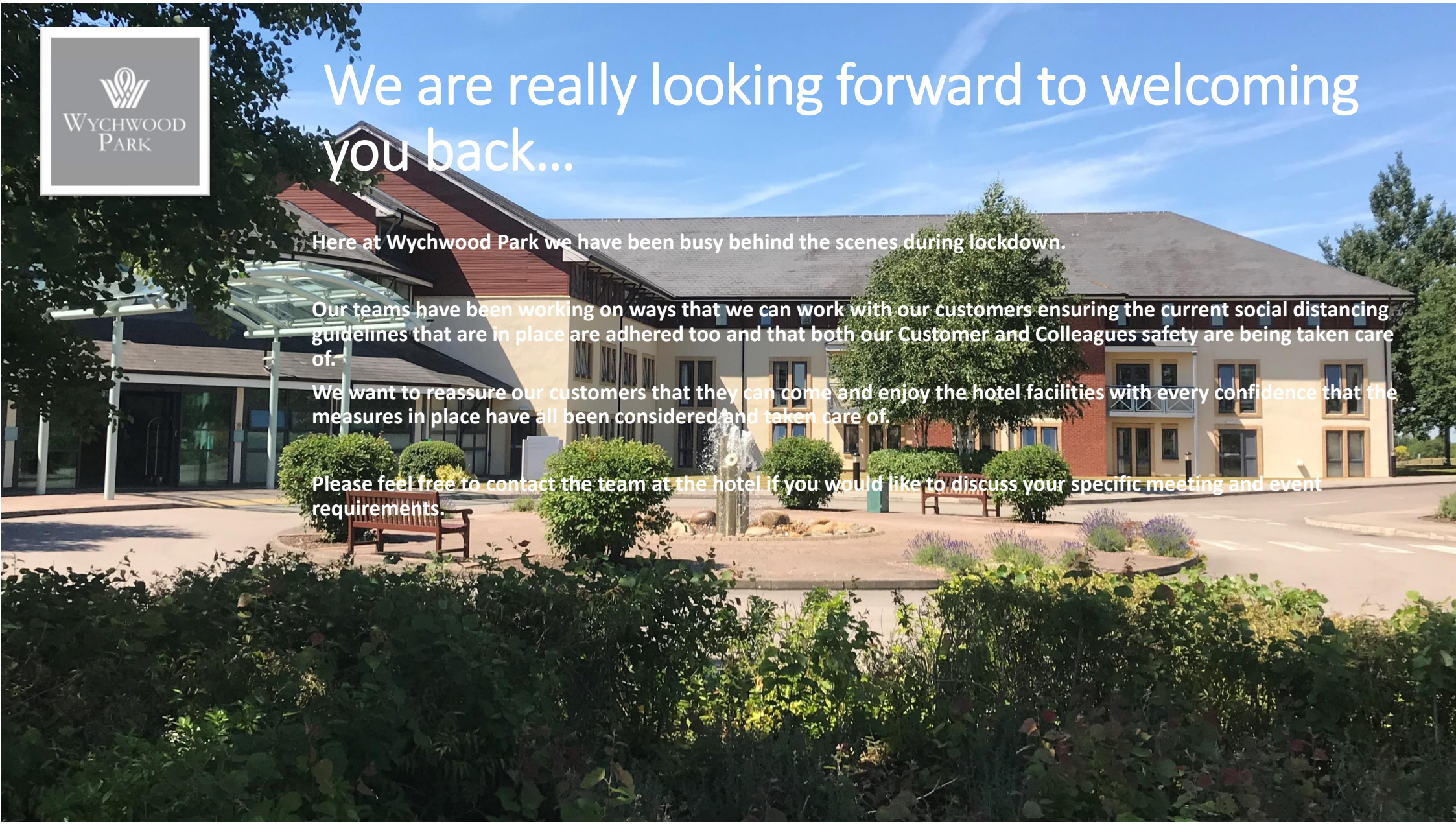
# We are really looking forward to welcoming you back...

Here at Wychwood Park we have been busy behind the scenes during lockdown.

Our teams have been working on ways that we can work with our customers ensuring the current social distancing guidelines that are in place are adhered too and that both our Customer and Colleagues safety are being taken care of.

We want to reassure our customers that they can come and enjoy the hotel facilities with every confidence that the measures in place have all been considered and taken care of.

Please feel free to contact the team at the hotel if you would like to discuss your specific meeting and event requirements.



## Space Space Space...

We have looked at both our indoor and outdoor space.

Our indoor spaces have been redesigned to ensure that Social Distancing measures are in place, additionally you will see directional signage to ensure your Delegates can flow through the hotel with confidence.

Meeting rooms have been reformatted to reflect the latest guidelines and changes have been made where applicable.

# Adaptable Planning...

We are here to help you!

Showrounds or Virtual Tours can be arranged for you to assist with planning your events.

Much of our space is adaptable and so we our dedicated events team will work with you to ensure confidence and reassurance for your event to run.





**Food for Thought...**

**Our Chefs have been working hard creating new dishes.**

**Offering creative healthily individual lunches for your delegates with flexible service delivery.**

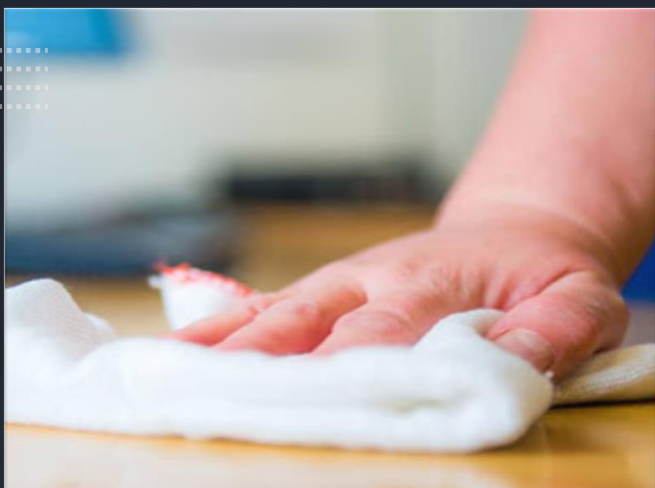
**Flexible dining options will be available for residential guests.**

**Well laid out and managed refreshment stations**

**All hygienically packaged.**



**WYCHWOOD  
PARK**



**Wychwood Park is dedicated to providing the safest, quality amenities for you and your guests.**


**We have worked together to create a programme of cleanliness throughout the building, paying particular attention to high traffic areas and highly touched zones.**


**As well as additional precautions in all public areas, we have paid special attention to guest bedrooms to ensure guests have the safest possible stay.**


- **10 High-Touch, Deep Clean Areas:** Extra disinfection of the most frequently touched areas in guest bedrooms – light switches, door handles, TV remotes, and more.
- **Clean room seal :** As a measure of assurance, we will be placing a room seal on doors to indicate that your room has not been accessed since being thoroughly cleaned
- **Essentials only:** We will be removing items from bedrooms that are non essential, to ensure the room is as sanitary as possible. Removed items can be requested from our reception team.
- **Its never too clean:** We will be increasing our cleaning of all public areas, again paying special attention to “high-touch” areas
- **Contactless Checkout:** A key drop off box at reception will be available to allow minimal interaction with other guests. This process also allows the collection of used keys safely, to be sanitised before reissuing


## 10 GUEST ROOM, HIGH TOUCH POINTS





 **1.** Lights, lamps, switches and electric controls


 **2.** Door, cupboard, draw, wardrobe  
Handles, Windows, desk handles


 **3.** Major bathroom surfaces.  
Toilet handles and seat, splash walls,  
Shower and sink controls


 **4.** In room temperature controls


 **5.** Telephone and remote controls  
Handset, dial pad and function buttons

 **6.** All bedding and linen including  
pillows, duvets, cushions and throws

 **7.** Bathroom amenities  
Individual items, tissue boxes, amenity  
trays

 **8.** Hard Surfaces, tables, desk and night  
stands

 **9.** Safe, Handle and keypad

 **10.** In room crockery, Kettle, Tea tray